

Refinance Opening Sheet

Fax: 619.765.3022

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To: New Venture Escrow 3131 Camino Del Rio N., Ste 1000 San Diego, CA 92108

San Diego, CA 92108	Email: info@newventureescrow.com	
	Close of Escrow	
Loan Broker Information:		
Company:	Phone	
Attn:	Fax:	
Address:	Email:	
Now Loan(s):		
1st Loan Amount \$	Loan Type: Conv FHA VA	
2nd Loan Amount \$	Loan Type: Conv FHA VA	
Property Address:		
	APN #	
Borrower(s):		
Borrower(s) mailing address (if different):		
Manner in which title will be held (if known)		
Name(s) to be added/removed from title		
ss#	ss#	
Home Phone	Cell (his/hers)	
His work#	Her work #	
Email Address	Fax #	
Existing Loans to be paid thru escrow:		
1st Payoff Lender Loan Type (Check one) Conv FHA VA	Loan #	
• •	Loan #	
Subordinating?? (Check one) YES NO Loan Type (Check one) Conv FHA VA	Is Escrow Preparing (Check one) YES NC	
Title Company	Rep	
Broker Credit? (Check one) YES NO Comm	ments	
Are we paying Bill through escrow? Please provid	le current statements with LEGIBLE addresses for	

payments AND account numbers.

Please provide the following information along with this opening sheet:

- Declaration page of Insurance policy with phone and fax numbers
- Copy of Current Mortgage Statement(s) for all payoffs
- Authorization to Release Information
- Subordination Requirements ASAP
- *** Subordinating Lenders can take up to 15 days to provide a subordination!!!